

**MINUTES OF THE PROCEEDINGS OF THE
CITY COUNCIL OF WHITTEMORE, IOWA**
Thursday, October 4, 2007 – 5:30 P.M.

The Council of the City of Whittemore, Iowa, met in regular session on Thursday, October 4, 2007 at 5:30 P.M. in the Chambers of City Hall with Mayor Elbert presiding. Present were Council members Simonson, Dahlhauser, Setzer and Muller. Absent: Brownell. Others in attend for all or a portion of the meeting included Richard Hopper of Jacobson-Westergard & Associates; Jon Harger of Vessco, Inc.; Brian Goodman, Andi Thompson and Mike Elbert.

At 5:30 P.M. a Public Hearing was conducted in order for the Council to consider submission of an application for a Community Development Block Grant requesting funding assistance for construction of a new water treatment plant in Whittemore. Notice was published in the September 27, 2007 edition of the *Whittemore Independent* of said hearing.

To those present, Mayor Elbert explained that the City of Whittemore is proposing to submit a CDBG application to the Iowa Department of Economic Development for grant funds to be used to help finance the construction of a new water treatment plant, and that the grant application will be submitted to IDED on November 14, 2007. He stated that the City of Whittemore is requesting \$300,000 in grant funds for the proposed project and that if the grant is approved by the State, the City intends to commit \$586,500 in local matching funds to complete the water system improvements. Mayor Elbert announced an LMI survey was conducted and that 65.0% of the residents living in the community are of low and moderate income. It was also stated that it would not be necessary to displace or relocate any homeowners as a result of the proposed program.

There being no corrections or additions, the minutes of the September 5, 2007 regular meeting were approved as published in the September 13, 2007 edition of the *Whittemore Independent*.

Richard Hopper of Jacobson-Westergard & Associates and Jon Harger of Vessco, Inc. were present to discuss with the Council proposals and revised cost estimates for a new water plant that the city is in need of and planning to construct in 2008 if a grant for federal funding is approved. The Clerk to contact Marsha Cory of Simmering-Cory Inc. regarding the extent the City can precede before CDBG funding might be jeopardized.

The Clerk-Treasurer's Financial Reports for the month of September 2007 were reviewed. Following are the Receipts and Transfers: General \$11577.06; Electric \$36847.60; Gas \$34795.01; Water \$6248.12; Sewer \$3287.36; Solid Waste \$3818.30; Payroll \$14290.17; Equipment \$1743.69; Special Account \$135.54; Trees Savings Account \$0.45; Playground Savings Account \$0.16; Project Share \$5.00; Community Center Savings \$90.00; Road Use Tax \$3827.07; Customer Deposit \$275.00; Special Assessment \$none; Library Improvement Savings \$none; Library Renovations Savings \$154.91; Library Regular \$83.68; Library Renovations Checking \$none; Community Enhancement \$200.00. The Clerk reported the Library Board is seeking Council permission to purchase a CD with funds being set aside for elevator project; Council approved said request. Motion was made by Simonson and seconded by Setzer to accept the September 2007 Clerk-Treasurer's Financial Reports. Vote was all AYES; motion carried.

The following claims were presented for payment:

Clayton Energy Corp., reservation charges, service fee and natural gas purchased – \$22786.47
Total (all) employee wages – 8130.70
Total Mayor and Council salaries (3rd quarter 2007) – 622.63
Total (all) contract labor – 122.50

Pete Howe Industrial, storm sewer cleaning – 880.00
 Qwest, telephone bills – 205.19
 Advanta, lodging for municipal meeting in Ankeny – 50.40
 Doug Opheim, refund of utility bill credit – 406.14
 Farmers State Bank, ACH charge (D. Opheim wire) – 15.00
 Janan Gillis, cleaning - 80.00
 Sandy Long, reimbursement for mileage to meetings - 59.50
 North Central Library Service Area, “Town Meeting” registration fee (S. Long) - 15.00
 The Library Store Inc., supplies - 65.95
 Upstart, supplies - 57.13
 Demco, supplies - 133.77
 K-Mart, videos - 119.94
 DV&A, videos - 33.97
 Hallmark, (20 issues) subscription renewal - 24.90
 Family Fun, (34 issues) subscription renewal - 24.95
 National Geographic Society, (12 issues) subscription renewal - 34.00
 Thomson Gale, books - 62.23
 Thomas Bouregy & Co., books - 138.50
 Baker & Taylor Books, books - 257.07
 Animal Medical Center Inc., (2) medium dogs euthanasia fee - 40.00
 Kossuth County Conservation Board, 35 trees (Maple/Am. Linden) for 2008 program - 57.25
 Pool Tech, 3/8” pump stenner/tube assembly - 111.85
 Northwest Communications, monthly website hosting fee - 20.00
 Stundahl’s Cleaning Service, September cleaning of Community Center - 100.00
 Farm & Home Services, 2008 Treasurer’s Bond - 100.00
 North Iowa Area Council of Governments, 3rd monthly installment, CDBG General
 Administration (Housing) Rehabilitation Program Local Match - 385.00
 Mid-American Research Chemical, hand cleaner at Light Plant - 94.07
 Resale Power Group of Iowa, power purchased - 23,151.27
 C. J. Cooper & Assoc., random drug testing (Farrell and Thompson) - 60.00
 KRHC Hospital, random drug testing (Farrell and Thompson) - 100.00
 American Public Gas Association, 2008 APGA membership dues - 285.00
 Iowa Association of Municipal Utilities, Gas Operators/APGA Workshop registration fee - 290.00
 Hach Company, water testing fees - 144.05
 Hydrite Chemical Co., chemicals at Water Plant - 532.77
 Maguire Iron Inc., #10 of 12 payments for stand pipe replacement in Water tower - 1,977.50
 Elbert Bros. Well Drilling Inc., all Water Plant expenses: 4” Sch80PVC to by-pass iron filter, PVC Ball
 Valve shut off; 4” Sch 80 PVC pipe - 1,437.80
 Cargill Inc., bulk coarse salt at Water Plant - 3,123.94
 Bomgaars, submersible pump at Sewer Plant - 61.02
 Shamrock Recycling Inc., September recycling fees - 567.83
 City of Spencer, landfill fees – 577.49
 Elbert Chevrolet Inc., September statement (1992 pickup and dump truck repairs) - 118.62
 Farm Plan, repair parts for John Deere mower - 153.33
 MaxYield Cooperative, September statement - 826.23
 ATC Cablevision, monthly Internet service fees (City Hall and Library) - 79.65
 Printing Services Inc., supplies at City Hall - 40.74
 A I Processors, UPS charges for water and wastewater testing samples - 7.93
 Bro Business, (3,165) copies at City Hall - 106.34
 Bro Business, 6-month lease payment on copier at Library - 384.00
 Matt Parrott & Sons Co., 5,650 (blank) utility bills - 713.14
 Whittemore Independent, September publications includes (Iowa Utilities Board
 required) semi-annual notices - 419.68
 Horizon’s Unlimited of Palo Alto County, Inc., monthly recyclables processing fee
 and Swimming Pool fundraising t-shirts - 428.05
 Schmitt Hardware, September statement - 76.22

Knoer Industrial Supply, liquid deicer additive, Clear D Icer, marking paint - 1,257.80
Iowa One Call, locates - 21.60
Bonnstetter Stump Removal, tree stump grinding - 1,350.00
Bonnstetter Auto Body, water plant repairs (seal beams); labor and materials to
repair/adjust left door on 1992 pickup - 106.07
L & G Inc., storm sewer grate at Fourth & 210 Street; limb removal and dirt fill;
basement repair work at Water Plant - 731.20
Border States Electric, tool boom strap and harness with grommets for HyRanger; utility poles for
inventory; light bulbs - 1,602.74
City of Whittemore, utilities - 2,056.49
City of Whittemore, \$361.24 total petty cash expenses as: dog food for (2) stray dog \$5.49; Lunch for
computer training personnel \$11.55; Underground Electric School meals \$49.36; Gas School meal \$4.66;
Water Distribution School meals \$42.29; trip to Storm Lake to pick-up testing bottles (meal) \$ 6.63;
Library postage \$81.26; Water samples postage \$2.32; Wastewater samples postage \$8.68; stamps \$149.00

Supt. Elbert and all city employees were again reminded of the need to buy locally and to support Whittemore businesses whenever possible. Motion was then made by Muller and seconded by Dahlhauser to approve the above-named claims for payment. Vote was all AYES; motion carried.

The following list of applications for Builder's Permits was presented for Council consideration:

Jim Muller: Replace south (front) door on house at 108 Palo Alto Street.

Charles Elbert: Remove old and replace with new, the outdoors wooden deck on property at 713 Second Street.

Mrs. Leonard Pompe: Reshingle roof of house on property at 214 Fourth Street.

Rick & Heather Chada: I checked back and on May 7, 2007 the Council approved a Builder's Permit application for Rick & Heather Chada to apply new vinyl siding and replace all windows in their home at 92 Palo Alto Street here in Whittemore.

Rita Hansen: Four windows replaced at 108 Prairie Street.

A I Processors: Replace wet scrubber on south dryer in A I Processors plant at 515 Broad Street.

Upon motions by Muller and Dahlhauser and a unanimous vote of those present, the above-mentioned applications for Builder's Permits was approved.

The delinquent accounts were reviewed and disconnects were ordered.

At this time Resolution No. 2007-19 was introduced; a Resolution approving entry into an agreement under Iowa Code Chapter 28E to establish an agency to be known as The Public Energy Financing Authority, an Iowa Joint Powers Agency, and authorizing execution of the agreement establishing said agency. The formation of said agency known as The Public Energy Financing Authority is for "the purposes...to acquire and procure energy resources, or the rights to acquire thereto, including in particular natural gas and electric energy, and to provide for the transportation, transmission, distribution, sale and/or storage thereof in and to each Members' service area to assist in the provision thereof for the benefit of the public entities which are or become Members of the Agency." Motion was made by Dahlhauser and seconded by Setzer to approve Resolution No. 2007-19. Roll was called and vote was as follows, AYES: Simonson, Dahlhauser, Setzer and Muller. NAYS: none. ABSENT: Brownell. Whereupon Mayor Elbert declared Resolution No. 2007-19 duly adopted.

Resolution No. 2007-20 followed; a Resolution approving a Supplement to Agreement establishing The Public Energy Financing Authority, an Iowa Joint Powers Agency, under Iowa Code Chapter 28E admitting the City of Whittemore, Iowa as a participating member of the Agency, effective October 4,

2007. Motion was made by Muller and seconded by Simonson to approve Resolution No. 2007-20. Vote was all AYES; motion carried. Mayor Elbert declared said resolution duly adopted.

The Mayor and Council then reviewed and considered renewing recycling contracts between Shamrock Recycling Inc. and the City of Whittemore. Mike Flannegan, owner of Shamrock Recycling Inc. was unable to be present for the meeting but in writing presented his proposals for collection of recyclables at residential curb-side and also for drop-box and commercial pick-up collection of recyclable products. Each contract, though separate, is for a term of four-years. For the first time since the curb-side recycling program was adopted in 1989 Mr. Flannegan is increasing the pick-up rates he charges the city due to the increase in (truck) fuel prices and labor. New proposed rates will increase curbside pickup to \$1.15 per household; Drop-box service will be charged at \$83.35 per dump; and Commercial collection will be at a rate of \$23.53 per stop. All adjustments will become effective on November 1, 2007, if the Council so chooses to accept the new rates.

Motion was made by Simonson and seconded by Setzer to accept Resolution No. 2007-21; a resolution accepting an agreement between Shamrock Recycling Inc. and the City of Whittemore, Iowa for the collection of recyclables at residential curb-side. Vote was all AYES; motion carried. Mayor Elbert declared resolution duly adopted.

Motion was then made by Muller and seconded by Dahlhauser to accept Resolution No. 2007-22; a resolution accepting an agreement between Shamrock Recycling Inc. and the City of Whittemore, Iowa for Drop-Box and Commercial Pick-up Collection. Roll was called and the vote was as follows, AYES: Simonson, Dahlhauser, Setzer and Muller. NAYS: none. ABSENT: Brownell. Motion carried whereupon Mayor Elbert declared Resolution No. 2007-22 duly adopted.

The Mayor and Council will conduct an annual review of Solid Waste and Monthly Rates for Solid Waste Disposal Services during the November 2007 regular meeting.

Brian Goodman, representing the Whittemore Fire Department, was present to discuss with the Council the exposed drainage tile on the city's newly acquired property at the rear of 301 Fifth Street. A sink hole has developed near the drain and it is thought that the problem exists due to broken drainage tile in the line. Estimated cost to replace the tile the width of the lot (city property line to city property line) could be as high as \$4,000. After due consideration it was agreed that the City should fix the hole (only) at this time in order to prevent anyone from falling or becoming injured at the exposed drainage tile site. All other repairs and decisions regarding replacement of the broken tile will be put on hold until spring.

The Fire Department is encouraged to continue their pursuit of grant and foundation monies and also their fundraising efforts in order to construct a new station on the site that was deeded to the City (by MaxYield Cooperative) for said community and/or municipal purposes.

The Clerk was instructed to follow through on the notices sent to residents owning or keeping abandoned and/or junked vehicles on their properties within the city limits. Their 30-day time period to remove said vehicles will expire on Monday, October 15.

The date, time and place of the next regular meeting was scheduled for Monday, November 5, 2007, beginning at 5:30 P.M. in the Chambers of City Hall.

Councilperson Muller requested Supt. Elbert look at a tree in the city parking in front of 610 Seventh Street; the residents are concerned that the tree is leaning and feel, for safety purposes, it should be taken down.

Per continued practice and decision of the Council, no monetary donation to be given to the Kossuth County Food Pantry nor to the sponsorship of the Impact Pro Wrestling event held in conjunction with Whittemore's OKTOBERFEST celebration.

The upcoming meetings schedule was reviewed.

There being no further business to come before the Council, Mayor Elbert declared the October 4, 2007 regular meeting adjourned at 7:30 P.M.

/s/ **Linda K. Farrell**
City Clerk