

**MINUTES OF THE PROCEEDINGS OF THE
CITY COUNCIL OF WHITTEMORE, IOWA
*Monday, November 5, 2007 – 5:30 P.M.***

The Council of the City of Whittemore, Iowa, met in regular session on Monday, November 5, 2007 at 5:30 P.M. in the Chambers of City Hall with Mayor Elbert presiding. Present were Council members Simonson, Dahlhauser, Setzer, Brownell and Muller. Absent: none. Others in attendance for all or a portion of the meeting included Richard Hopper, Andi Thompson and Mike Elbert.

There being no corrections or additions, the minutes of the October 4, 2007 regular Council meeting were approved as published in the October 18, 2007 edition of the *Whittemore Independent*.

Richard Hopper, an engineer with Jacobson-Westergard & Associates of Estherville, was present and reported on issues pertaining to the water treatment plant project. Not wishing to jeopardize in any way the City's chances of obtaining federal grant monies, the Council postponed for one or two months, advance planning or drawing up of any engineering specs for the new water plant. The Clerk was instructed to continue to make the water treatment plant project a regular item on the upcoming Council meeting agendas.

The Clerk-Treasurer's Financial Reports for the month of October, 2007 were reviewed. Following are the Receipts and Transfers for the month: General \$19229.04; Electric \$35852.76; Gas \$33969.00; Water \$6733.34; Sewer Rental \$3644.38; Solid Waste \$4328.22; Payroll \$13683.62; Equipment \$1181.58; Special Account \$606.26; Trees Savings Account \$0.44; Playground Savings Fund \$0.16; Project Share \$5.00; Community Center Savings \$10.00; Road Use Tax \$4031.25; Customer Deposit \$385.00; Special Assessment \$none; Library Improvement Savings \$1750.00; Library Renovations Savings \$9.49; Library Regular \$5472.56; Library Renovations Checking \$none; Community Enhancement \$200.00. Motion was made by Brownell and seconded by Setzer to approve the October, 2007 Clerk-Treasurer's Financial Reports. Vote was all AYES; motion carried.

The following claims were presented for payment:

Clayton Energy Corp., reservation charges, service fee and natural gas purchased - \$18842.01

Total (all) Employee Wages – 8353.79

Total (all) Contract Labor – 206.50

Qwest, (all) telephone bills – 289.18

A T & T, (all) long distance calling – 102.31

Treasurer, State of Iowa, sales taxes – 2664.00

Treasurer, State of Iowa, use taxes – 160.00

Advanta, gas and water meeting/lodging expenses – 360.49

Janan Gillis, cleaning at Library - 80.00

Sandy Long, reimbursement for mileage, meals and supplies - 72.19

Judy Erdman, reimbursement for videos - 29.50

Joy Metzger, reimbursement for mileage and books - 130.95

K-Mart, DVD's and supplies - 87.42

Center Point Large Print, books - 77.28

MidAmerica Books, books - 108.82

Taste of Home, cookbook - 17.00

North Central Library Service Area, Survey Workshop (Sandy Long) - 10.00

Highsmith, Library office supplies and posters - 43.89

Time Magazine, 56 issue subscription renewal - 72.20

Reiman Publications, Farm & Ranch 10 issue subscription renewal - 19.98

Baker & Taylor Books, Books - 809.02

Northwest Communications, computer repair - 257.91

Audio Editions, audio tape - 8.00

Bro Business, clicks and router switch (Library copier) - 56.65

BARCO, trash pump for lagoon, streets and storm sewers - 312.41
 Knoer Industrial Supply, street light bulbs and hydrant markers (snow & ice) - 1,604.20
 Northwest Communications, website hosting fee - 25.00
 Kossuth County Extension, Mosquito class continuing ed (Elbert) - 30.00
 L & G, Inc., tree trimming & removal - 120.00
 Share Corp., chemicals for the pool - 1253.74
 Stundahl's Cleaning Service, Community Center cleaning - 100.00
 Whittemore Independent, October publications - 171.44
 Iowa Division of Labor Services, boiler inspection at Pool - 65.00
 Elbert Bros. Well Drilling, underground electric line - 796.00
 Lichter's Garage Opener Service, air conditioning unit at Light Plant Office - 365.00
 Computer Systems Associates, computer supplies at Light Plant - 8.95
 Resale Power Group of Iowa, power purchased - 18,218.53
 CJ Cooper & Associates, Inc., random drug testing (Mike Elbert & Brian Goodman) - 60.00
 KRHC Hospital, random drug testing (Elbert & Goodman) - 75.00
 Brown Supply Co., circle clamp for 4" pipe - 278.78
 Maguire Iron, Inc., #11 of 12 payments for stand pipe replacement in water tower - 1,977.50
 K's Industrial Supply, chemicals for the lagoon - 860.20
 Shamrock Recycling, Inc., October recycling fees - 567.83
 Elbert Chevrolet, Inc., bulb and brake fluid - 4.42
 American Test Center, bucket truck tested - 393.75
 Travis Nelson, refund of customer deposit - 190.00
 Stuart Simonson, reimbursement for landscaping at Community Center - 55.60
 Iowa One Call, locates - 30.60
 ATC Cablevision, internet service - 55.68
 Pitchers, 2 cases toilet paper (light plant, city hall, pool and Community Center) - 79.45
 IAMU, gas meeting registration fee (Meyer) and Safety Class registration fees (Elbert & Lenz) - 95.00
 Bomgaars, anti freeze for the pool, ballpark and the shop - 175.85
 Schmitt Hardware, October statement - 306.89
 Iowa Department of Natural Resources, construction permit fee - 100.00
 Schorpp's Lawn & Landscape, landscape improvements at Time Square II - 586.80
 North Iowa Area Council of Governments, 4th monthly installment, CDBG General
 Administration (Housing) Rehabilitation Program Local Match - 385.00
 Mangold Environmental Testing, water testing fees - 441.00
 Data Technologies, Inc., computer training and utilities program support/license fees - 3,430.81
 City of Whittemore, utilities - 1,947.36
 City of Whittemore, \$252.63 total petty cash expenses as: \$6.00 post office key; \$9.07 meals for water
 continuing ed classes; \$21.64 meals for wastewater continuing ed classes; \$15.00 gas for City pickup;
 \$8.97 safety flags for Grader; \$69.96 postage at Library; \$1.14 postage to mail natural gas contracts to
 Wahoo, NE; \$4.34 water samples postage; \$4.34 wastewater samples postage; \$1.31 postage for Solid
 Waste Comp Plan to Spencer; \$110.86 postage stamps.

Supt. Elbert explained the subsequent costs associated with an electrical locating mistake made by the City
 for new underground electric service for i Wireless Cellular at MaxYield Coop. The expenses of cutting
 MaxYield lines will be covered by the City's insurance. Motion was made by Muller and seconded by
 Dahlhauser to approve the above-listed claims for payment. Vote was all AYES; motion carried.

The following application for a Builder's Permit was considered:

Stuart Simonson: Reshingle roof of garage on property at 502 Third Street.

Motion was made by Brownell and seconded by Dahlhauser to approve said application; carried by
 unanimous vote.

The delinquent accounts were reviewed.

There were no new correspondences to be reviewed regarding natural gas prices. Bill Lindley of Clayton Energy Corp. indicated to the Council that he feels everything looks good and that the City of Whittemore has a reasonable amount of forward priced gas purchased at a favorable price for the 2007-08 heating season.

Motion was made by Muller and seconded by Setzer that the Council approve the Kossuth County Economic Development Corp. per capita dues schedule for fiscal year 2008-2009. Vote was all AYES; motion carried. Whittemore will be charged \$1908.00 for said dues (530 x \$3.60, which is the same rate that was assessed in 2007-08).

The Council considered applications for a Class C Liquor License and a Sunday Sales Privilege by Seely-Walsh Post 425 of the American Legion for their property at 601 Broad Street. Motion was made by Setzer and seconded by Dahlhauser to approve said applications. Roll was called and vote was as follows, AYES: Simonson, Dahlhauser, Setzer, Brownell and Muller. NAYS: none. Motion carried.

The Clerk presented information for the Council's review of solid waste and monthly rates for solid waste disposal services. Upon due consideration no action was taken at this time to change the current fees; the rates issue was tabled until the February 2008 regular meeting.

Supt. Elbert brought forward a discussion pertaining to the issue of the city supplying a dumpster to individuals requesting one for personal use. Motion was made by Simonson and seconded by Muller that the City continues to provide a dumpster to citizens who request the use of one, at the availability and overall discretion of the superintendent. Vote was all AYES; motion carried. The City to continue charging \$35.00 per dump for use of the unit; the superintendent and city personnel to continue to urge persons wishing to use a dumpster to contact a sanitation company for a roll-a-way dumpster when large projects are being considered.

Upon motions by Setzer and Dahlhauser and a unanimous vote of the Council, no changes were made to the current schedule and the following rates were set for rental of the Whittemore Community Center during the calendar year 2008:

- Rental for a family reunion, business meeting, etc.: \$80.00 per event
- Rental for an auction, wedding reception, or other large event: \$145.00 per day plus \$100.00 deposit (refunded upon proper clean-up and no property damage)
- Rental for an Organized Youth Group (4-H basketball practice, church youth group, etc.): \$1.00 per child
- Rental for an Organized Youth Group Sponsor (4-H): \$30.00 per event
- Home Schoolers "Park Day" (1 day per week): \$2.00 per person with a \$10.00 minimum
- Winter Walkers (November through March): \$10.00 per person, per season.

The clerk to advertise the availability of the building for family reunion rentals, wedding rentals, auction rentals, etc.

Councilman Simonson reported that the Betterment Committee is requesting permission from the City on two concerns:

#1: Residents were asked to submit suggestions to name the park at the northeast corner of Fourth and Broad Streets. Several ideas were submitted to Betterment and during their most recent meeting the group chose "Heritage Square" as the name they liked the most. Betterment requests permission to name the small rest area "Heritage Square". Council approved this request.

#2: Betterment has met with a man from southern Iowa who can transform the existing street light poles along Broad Street into more "antique-looking" fixtures. This has been previously discussed with the Council, but now Betterment believes his method of remodeling would be very compatible with the ones we have and that the old fixtures can be replaced with the new design. This project bears no cost to the city

except for city personnel doing some of the installation work. Betterment requests permission to go ahead and complete this street light pole remodeling project. Council approved said request.

The date and time of the next regular meeting was scheduled for Monday, December 3, 2007 beginning at 5:30 P.M. in the Chambers of City Hall.

The Mayor and Council expressed their approval of the completion of the 2007 street repair project. Blacktop Service Co. was in town on Thursday, November 1. The crew did a nice job and John Wagner is to be commended for his company's good work.

As the hot water/boiler furnace at City Hall is again experiencing problems the Council reviewed a bid estimate from Schmitt Hardware to install a new furnace and duct work. The Clerk presented a two-year electric and natural gas expense sheet for utilities at City Hall. Upon due consideration, motion was made by Simonson and seconded by Setzer to install a new forced-air furnace at City Hall, per the \$5246.00 estimate provided by Jim Schmitt of Schmitt Hardware. Vote was all AYES; motion carried.

Councilman Brownell stated he would like to see a jake brake ordinance developed for Whittemore; the Clerk to contact area communities who enforce such a law for their comments and suggestions pertaining to said ordinance.

The Mayor and Council wish to congratulate the committee responsible for the great 2007 Children's Halloween Party held at the Community Center on Saturday, October 27. Their efforts were appreciated by everyone who attended!

Supt. Elbert reported he will be having surgery on his hands and recovery will be over the next several months. He has contacted L & G Inc. and Ron Kollasch to help, if necessary, with snow removal this winter.

The upcoming meetings schedule was reviewed.

There being no further business to come before the Council, Mayor Elbert declared the November 5, 2007 regular meeting adjourned at 7:25 P.M.

/s/ **Linda K. Farrell**
City Clerk

