

**MINUTES OF THE PROCEEDINGS OF THE
CITY COUNCIL OF WHITTEMORE, IOWA
*Monday, August 4, 2008 – 5:30 P.M.***

The Council of the City of Whittemore, Iowa, met in regular session on Monday, August 4, 2008 at 5:30 P.M. in the Chambers of City Hall with Mayor Elbert presiding. Members present included Simonson, Fraser, Setzer, Brownell and Muller. Absent: none. Others in attendance were Marsha Cory, Andi Thompson and Mike Elbert.

There being no corrections or additions the minutes of the July 7, 2008 regular Council meeting were approved as published in the July 17, 2008 edition of the *Whittemore Independent*.

The Clerk-Treasurer's Financial Reports for the month of July, 2008 were reviewed. Following are the receipts and transfers for the month: General \$8165.50; Electric \$27871.16; Gas \$41756.80; Water \$12727.13; Sewer Rental \$3340.05; Solid Waste \$4703.75; Payroll \$21290.93; Equipment \$2324.88; Special Account \$45.54; Trees Savings Account \$0.38; Playground \$0.14; Project Share \$5.00; Community Center Savings Account \$80.00; Road Use Tax \$3635.40; Customer Deposit \$none; Special Assessment \$none; Library Improvement Savings \$none; Library Renovations Savings \$284.56; Library Regular \$1810.37; Library Renovations Checking \$none; Community Enhancement \$200.00.

With upcoming expenses pending for the proposed water plant replacement project, Council considered options to establish reserve monies needed in order to pay the city's portion of the capital expense venture. Significant rate adjustments and property tax increases will be necessary to fund such a project. No action was taken at this time but it was stated the public needs to be aware that such proposals are in the making. Motion was then made by Brownell and seconded by Setzer to accept the July, 2008 Clerk-Treasurer's Financial Reports. Vote was all AYES; motion carried.

The Council then met with Marsha Cory of the firm, Simmering-Cory, Inc. of Clear Lake, Iowa, administrators of the \$300,000 Community Development Block to be used for the Water Plant project.. She discussed and the Council considered several outside options available for obtaining funds to meet the city's portion of the financial obligation to construct the new facility. Mayor Elbert then introduced Resolution No. 2008-10; a Resolution Fixing Date for a Meeting on the Proposition to Authorize a Loan and Disbursement Agreement and the Issues of Notes to Evidence the Obligations of the City. Motion was made by Simonson and seconded by Muller to set said meeting date to coincide with the September, 2008 regular Council meeting, with the date to be named later in this meeting. Vote was all AYES; motion carried.

The following claims were presented for payment:

Clayton Energy Corp., reservation and storage charges, service fee and natural gas purchased – \$42390.55
Total (all) employee wages – 15197.05
Total (all) contract labor – 66.50
Bomgaars, trees for 2008-09 Tree Planting Program – 64.80
Shamrock Recycling, recycling fees – 655.20
City of Spencer, landfill fees – 858.60
A T & T, long distance calling – 93.22
Q-West, telephone bills – 215.66
T & R Electric, monthly payment on 500 KVA padmount purchased – 3000.00
Treasurer, State of Iowa, use taxes – 632.00
Advanta, Little League tournament medals, Melvin Roeber funeral plant, Library Summer Reading
Program supplies – 370.08
Jacobson-Westergard & Associates, Water Plant (CDBG) pay estimate #1 – 6165.00
DV & A, videos at Library - 36.92
Janan Gillis, cleaning - 80.00
Midwest Tape, audio books - 41.99

Sandy Long, reimbursement for Library pictures developed - 12.45
 Center Point Large Print, books - 38.94
 Thomas Bouregy & Co. Inc., books - 139.50
 Bro Business, copies and pay-plan payment toward color laser printer - 144.31
 The Iowan Magazine, 1 yr/6 issues subscription renewal - 18.95
 People, 1 yr/53 issues subscription renewal - 116.07
 K-Mart, new vacuum cleaner and Summer Reading Program supplies & prizes - 328.61
 Kampen Foods, Pancake Breakfast supplies - 7.10
 Judy Erdman, reimbursement for Summer Reading Program crafts purchased - 12.21
 Home, 8 issues subscription renewal - 16.00
 The Library Store Inc., mailing labels - 34.00
 Baker & Taylor Entertainment, videos - 303.17
 Baker & Taylor, books - 467.41
 Stundahl's Cleaning, July cleaning at Community Center - 100.00
 Pool Tech, second-half payment on chemicals for 2008 swimming season - 2,231.51
 American Red Cross of North Central Iowa, 2008 swimming lesson registrations - 72.00
 NIACOG, 13th monthly installment for Housing Rehab program - 385.00
 City of West Bend, set electric pole - 160.50
 Gene's Tire Center, 255 gal. oil for Light Plant - 1,583.04
 T & R Electric, 3 of 4 payments on 500 KVA three-phase padmount purchased - 3,000.00
 Resale Power Group of Iowa, power purchased - 33,194.61
 Mangold Environmental Testing Inc., water testing - 72.00
 Hydrite Chemical Co., chemicals at Water Plant - 498.94
 Utility Equipment Co., ¾" Wheeler shut-off tool - 220.79
 Iowa DNR, Annual Water Supply Fee FY 2009 - 64.21
 Cargill Inc., coarse rock salt at Water Plant - 3,324.51
 Knoer Industrial Supply, lagoon lift station cleaner - 845.00
 Tom Eischen Sales, spray for Sewer Plant thistles - 300.00
 Iowa DNR, Non-Storm Water NPDES Permit renewal fee - 210.00
 Horizon's Unlimited, recyclables processing fee - 64.20
 Shamrock Recycling, recycling fees - 655.20
 N & A Manufacturing, Street Sweeper repairs - 25.00
 MaxYield Cooperative, July statement includes diesel fuel for generating at Light Plant - 3,592.05
 Schmitt Hardware, June and July statements - 256.37
 ATC Cablevision, monthly Internet fees at Library and City Hall - 85.83
 Bomgaars, "Shop", Water Plant and Pool supplies and repair materials - 117.32
 Share Corp., chemicals at Swimming Pool and Light Plant - 445.39
 K's Industrial Supply, "NO Smoking" decals, log chain, and fly spray mist kit - 227.43
 Continental Research Corp., Light Plant cleaner and dumpster deodorant - 403.63
 Iowa One Call, locates - 11.70
 Iowa Utilities Board, FY 2009 first quarter assessments and FY 2009 assessments for
 the Iowa Energy Center and the Center for Global & Regional Environmental Research - 1,077.00
 Elbert Chevrolet Inc., July statement - 55.00
 Whittemore Independent, July publications - 286.90
 Northwest Communications, monthly website hosting fee and service call and
 Labor for "sonic wall problems" with computer/internet - 143.75
 Qwest, telephone bills - 214.40
 City of Whittemore, city utilities - 2,682.02
 City of Whittemore, \$204.03 total petty cash expenses as: \$7.16 lunch at Mutual Aid meeting in Spencer;
 \$1.00 postage to send Gas information to Bond Counsel; \$4.50 postage for Wastewater sample; \$4.80
 postage for Water and Swimming Pool samples; \$75.57 Postage at Library; \$111.00 postage stamps

Again, options for financing the upcoming water plant project were reviewed. Then, motion was made by Brownell and seconded by Fraser to approve the above-listed claims for payment. Vote was all AYES; motion carried.

The following applications for Builder's Permits were submitted for Council consideration:

Brent & Carol Opheim: Reshingle roof of house and garage and replace all soffitts, eaves and windows in the house. All work to be completed at 519 Fifth Street.

Jake Galligan: Construction of a deck on west side of home at 306 Kossuth Street (see drawing on application).

Bob Meyer: Eliminate/cover two windows on south side of porch on house at 518 Third Street.

M & L Rental % Mick Zimmerman: Reshingle roof of house and garage on (rental) property at 626 Seventh Street.

Caroline Capesius: Reshingle roof of garage and possibly the flat roof over kitchen of house at 210 Fourth Street.

Tom Ricke: Enclose daycare play area with a 40x40x43 wooden fence on north side of house at 503 Second Street.

Paul & Crystal Johnson: Construct a 12x14 wooden deck on west side of house at 708 Sixth Street.

Jerry Walker: Add a bathroom to the southeast corner of the existing house at 87 Palo Alto Street.

Roy & Angie Metzger: Tear down house and garage on property at 607 Sixth Street, removing structure to clear lot.

Upon motions by Setzer and Muller and by unanimous vote of the Council, the above-listed applications for Builder's Permits were approved.

The delinquent accounts were reviewed and disconnects were ordered.

The Clerk presented natural gas purchasing and storage information provided by Bill Lindley of Clayton Energy Corp.

Resolution No. 2008-11; a Resolution to Allow North Iowa Area Council of Governments to Act as Authorizing Agent for the City of Whittemore, Iowa to Accept or Deny Payments to Contractors Regarding the 2008 Whittemore Housing Rehabilitation Program was considered. Motion was made by Simonson and seconded by Brownell to allow Steve Wendt, a representative of NIACOG, to act as said authorizing agent for the City of Whittemore for the 2008 Housing Rehab program. Vote was all AYES; motion carried.

The date and time for the next regular Council meeting was scheduled for Wednesday, September 3, 2008, beginning at 5:30 P.M. in the Chambers of City Hall. The Council will meet in Special Session on Monday, August 11, 2008 at 5:30 P.M. to:

1. Conduct a Public Hearing on the Water Treatment Plant Project;
2. Consider and Adopt Resolution No. 2008-07; a Resolution Confirming and Approving Publication of Notice of Hearing and Letting;
3. Consider and Adopt Resolution No. 2008-08; a Resolution Adopting Plans, Specifications Form of Contract and Estimate of Cost for Water Treatment Plant Project;
4. Consider Construction Bids for the Water Treatment Plant Project;
and
5. Consider and Adopt Resolution No. 2008-09; a Resolution Making Award of Construction Contract for the Water Treatment Plant Project.

The following city committee reports were heard:

Streets & Overall City Appearance:

- Councilman Simonson reported he has planted the trees purchased for the FY 2008-09 Tree program. He stated he could possibly pick up a few more for fall planting, if the price becomes right.

Parks & Recreation Committee:

- Councilperson Fraser reported the Swimming Pool is scheduled to close for the 2008 season at 5:00 p.m. on Sunday, August 17. Also, it has been learned that there will only be two (2) returning guards for 2009, so anyone 15 years of age or older (by June 1, 2009) who might be interested in working in such a capacity, is encouraged to contact Laurie Dahlhauser for further information.
- Councilman Simonson brought forward a discussion on how to go about repairing the tennis and basketball courts at Noah's Park. Supt. Elbert stated the city first needs to determine the source and fix the problem before any repairs can be considered.

Supt. Elbert reported Energy Economics was in Whittemore last week to conduct the required large-volume (gas) meter testing. All three meters that were tested were considered accurate.

The Council reviewed electric rate comparison information for residential customers as compiled by Kris Stubbs of the Resale Power Group of Iowa. In general, Whittemore's rate schedule was approximately 20% lower than most of the utilities in the state that have a customer base comparable to that of our community.

The upcoming meetings schedule was reviewed.

There being no further business to come before the Council, Mayor Elbert declared the August 4, 2008 regular meeting adjourned at 7:00 p.m.

/s/ **Linda K. Farrell**
City Clerk